

**COUNTY OF LOS ANGELES**

MARVIN J. SOUTHARD, D.S.W.  
*Director*

ROBIN KAY, Ph.D.  
*Chief Deputy Director*

RODERICK SHANER, M.D.  
*Medical Director*



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**DEPARTMENT OF MENTAL HEALTH**

<http://dmh.lacounty.gov>

550 SOUTH VERMONT AVENUE, LOS ANGELES, CALIFORNIA 90020

Reply To: (213) 738-4601  
Fax: (213) 386-1297

July 8, 2011

TO: Each Supervisor  
FROM: *Robin Kay for*  
Marvin J. Southard, D.S.W.  
Director of Mental Health

**SUBJECT: TERMINATION OF BASIC LIVING SUPPORT SERVICES AGREEMENT**

This is to advise your Board of the termination of the Basic Living Support Services Agreement, No. MH040099, with Catholic Charities of Los Angeles, Inc. The Agreement is being terminated effective June 30, 2011, at the written request of the contractor dated May 26, 2011, pursuant to Paragraph 1, (TERM), Subparagraph D (Termination), of the Agreement.

The Board adopted this Agreement on June 9, 2009, Agenda Item No. 47.

If you have any questions or concerns regarding this termination, please contact me, or your staff may contact Richard Kushi, Chief, Contracts Development and Administration Division, at (213) 738-4684.

MJS:RK:aaw

**Attachment**

c: Executive Officer, Board of Supervisors  
Chief Executive Officer  
County Counsel  
Robin Kay, Ph.D.  
Margo Morales

Kathleen A. Daly, M.D., M.P.H.  
Maria Funk, Ph.D.  
Richard Kushi  
Raymond Chow  
Andrea A. Wedderburn



Catholic  
Charities  
of Los Angeles, Inc.

Monsignor Gregory A. Cox  
Executive Director

Alexandria Arnold, M.S.  
Director

Resource Development Department  
1531 James M. Wood Boulevard  
P.O. Box 15095  
Los Angeles, CA 90015-0095  
Tel: (213) 251-3495  
Fax: (213) 251-3497  
sarnold@CatholicCharitiesLA.org

May 26, 2011

Ms. Lise K. Ruiz, Program Manager  
Countywide Housing, Employment & Education  
Resource Development  
Department of Mental Health  
695 S. Vermont Avenue, 10<sup>th</sup> Floor  
Los Angeles, CA 90005

**RE: Contract Number MH040099**

Dear Ms. Ruiz:

Per your request, this letter is to inform you that, effective June 30, 2011, Catholic Charities will no longer be operating the Lancaster Community Shelter located at 44611 Yucca Avenue, Lancaster, CA 93534. Therefore, we will no longer be able to be executing Basic Living Support Services after June 30, 2011.

The facility is owned by the City of Lancaster and we are hopeful that either the city or a new operator will be able to serve your clients. We are very grateful to the Department of Mental Health for our rewarding long-term relationship. Please contact Mr. Moeed Khan, a Regional Director of Catholic Charities, at (818) 883-6015 or at [MKhan@ccharities.org](mailto:MKhan@ccharities.org) if you have any questions.

Thank you.

Sincerely,

Rev. Monsignor Gregory A. Cox  
Executive Director

